



## WSRB STEERING GROUP TERMS OF REFERENCE

### Objective

- To support the Lead Child Protection Officers to develop, monitor and review the organisation's approach and plans for safeguarding children and young people
- To develop and ensure ownership of the WSRB Implementation Plan and procedures throughout the organisation

### Composition

The group consists of key representation from the following areas of the Sport.

- **Lead Child Protection Officer,**
- **Case Management Group Representative**
- **Officiating body representative**
- **Board representative**
- **County representation**
- **Volunteers**
- **Coaching Representative/s – UKCC**
- **Child Protection Tutor**
- **High Performance Coaches Representative**
- **Competition representative**
- **Club representative**
- **Parents/teachers**
- **Elite players**
- **Young People's representation** (with appropriate support)

### Key Functions

In conjunction with WSRB management

- Develop, monitor and review the Safeguarding Implementation Plan in line with the 5 Standards for Safeguarding and Protecting Children in Sport.
- Ensure that the organisation has a safeguarding/child protection policy and procedures in place which are regularly reviewed and revised as necessary.
- Ensure that all necessary related policies and procedures are in place and implemented throughout the organisation.
- Development, monitoring and review of the WSRB Training Policy
- Advise/act on the child welfare/protection implications of any organisational projects or development.

### Procedures

- The Steering Group will make recommendations to WSRB Management.
- Any changes to Policy will be submitted to the WSRB Management by their Lead Officer for information/comment. The Board member responsible for Welfare and Safeguarding will present the changes to the WSRB Board for Approval.
- Members of the Steering Group are responsible for reporting back to the committees they are representing to update and inform members with respect to child protection policies and procedures. In addition to feedback to the Steering Group any concerns or comments raised by these groups.
- Coaching Representative
- Director of Coaching
- WSRB Board representative
- Discipline Committee – Competition representative

### Meetings

- The group will meet twice a year – with further correspondence undertaken by email/phone or letter as agreed by the group.